

**SECOND BAPTIST CHRISTIAN PREPARATORY SCHOOL  
TUITION PAYMENT POLICY 2019/2020**

**Method of Payments:**

1. Annual: This option requires full payment of registration, books, and tuition by August 30, 2019. A discount of 10% of tuition will be given if received by August 30, 2019. If full payment has not been received by August 30, 2019, you will automatically be enrolled in a monthly option of 1 or 2.
2. Monthly: Option one divides the year's tuition into 10 equal installments after the full amount of registration and book fees are paid. The first installment begins August 19, 2019, the second installment is due September 1, 2019 and the final (10<sup>th</sup>) installment is due May 1, 2020. This payment is \$375.00 per month for ten months.
3. Monthly: Option two divides the year's tuition into 9 equal installments after the full amount of registration, and book fees are paid. The first installments begin September 1, 2019 and the final (9<sup>th</sup>) installment is due May 1, 2020. This payment is \$418 per month for eight months and \$406 for the ninth month.

**Tuition/Afterschool School Payment Policy**

List person(s) responsible for all fees associated with the enrollment of this student at Second Baptist Christian Preparatory School for the school year 2019-2020. By signing below, you acknowledge all costs and expenses for the Second Baptist Christian Preparatory School Tuition Payment Policy.

**Student's Name**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Payer (1) \_\_\_\_\_  
(Name) (Telephone #)

Payer (2) \_\_\_\_\_  
(Name) (Telephone #)

**No student will be registered or allowed to attend classes for the upcoming school year if a balance is owed for the previous school year, summer camp, after school, or any other activities associated with Second Baptist Christian Preparatory School.**

Payer agrees to pay Second Baptist Christian Preparatory School the sum of \$50.00 for any checks returned by its bank not paid (i.e. insufficient funds, account closed, etc.). The Client further agrees to immediately make payment by cash or money order only. Payment not received for returned checks will be turned over to the Solicitor's Worthless Check Unit Program.

\_\_\_\_\_ Payer's Initials

No tuition may be released, discharged, or otherwise compromised with the consent of Second Baptist Christian Preparatory School.

\_\_\_\_\_ Payer's Initials

In addition to registration fees, books fees, and after school fees (optional), Payer is responsible for paying monthly tuition fees. Payer shall be responsible for paying the monthly amount in tuition as well as the **non refundable** fees for registration and books. All payments made shall be automatically applied to registration fees and books fees first. Payments thereafter are applied to monthly tuition.

\_\_\_\_\_ Payer's Initials

Tuition is due on the first (1<sup>st</sup>) calendar day of every month. Monthly tuition is late on the sixth (6<sup>th</sup>) calendar day of every month.

\_\_\_\_\_ Payer's Initials

If Payer fails to make monthly payment in full as required by the 6<sup>th</sup> of each month, Payer authorizes Second Baptist Christian Preparatory School to charge a \$50.00 late fee. If Payer has failed to make the monthly payment in full within thirty (30) days from the date of bill, Payer authorizes Second Baptist Christian Prep to charge interest at the rate of 18% on any amount still due to include the principal balance of tuition for the 2019-2020 school year. It is further understood that the decision to charge interest or a late fee is discretionary by Second Baptist Christian Preparatory School, and a failure to charge interest or a late fee initially shall not be construed as a waiver of that right. Upon the failure of the Payer to pay account in full including interest within forty-five (45) days of the date of billing, Second Baptist Christian Preparatory School may immediately cease admittance of the student in school activities to include, but not limited to, class attendance, field trips, ceremonies, graduations, school sponsored programs, and mealtime participation. The Payer shall remain liable for the balance due including interest due and accruing thereafter and shall also be responsible for all reasonable costs incurred in the collection of such balance, including reasonable attorney's fees of not less than fifteen (15%) percent of the balance due, costs, and all suit money.

\_\_\_\_\_ Payer's Initials

Payments are to be made at the Second Baptist Church Administrative office located next door to the school; 343 Laurens NW, Aiken, SC 29801. Telephone number is (803) 644-3994. The office's hours are: Tuesdays – Fridays from 8:00 am – 5:00 pm.

**NOTE:** Report Cards, student's records or cap and gown will not be released until all accounts are paid in full.

**NOTE:** You will receive another copy of this document to sign and return to the administrative office. This document is a part of your child registration and must be returned.

\_\_\_\_\_ Payer's Initials

**SECOND BAPTIST CHRISTIAN PREPARATORY SCHOOL  
TUITION PAYMENT POLICY 2019/2020**

**Student's Name:** \_\_\_\_\_

**Payment Options:** Choose one

**All Tuition payments are credited to your child account after registration and book fees are paid in full. There will be a \$50.00 late fee charged to your account after the 6<sup>th</sup> of each month.**

(#1) Full payment of \$3,750.00 (\$375.00 savings) equals \$3,375.00

(#2) Ten payments of \$375.00

First payment due August 19, 2019

Second payment due September 1, 2019

3<sup>rd</sup> through 10<sup>th</sup> payments are due the first of each month.

\_\_\_\_\_ (#3) Nine payments (Eight payments of \$418.00 and 9<sup>th</sup> payment of \$406.00)

First payment due September 1, 2019

All remaining payments are due on the 1<sup>st</sup> of each month.

**Afterschool (3:30 pm – 6 pm)**

Afterschool is \$30 per week. (3 or more days)

Drop In rate \$10 per day

There will be a \$1 per minute fee charged if your child is not picked up by 6:00 pm.

\_\_\_\_\_ My child will attend afterschool.

\_\_\_\_\_ My child will not attend afterschool.

**Payer's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Book Fees for School Year 2019-2020**

**(Due – 8/31/2019)**

<b>Grade</b>	<b>Cost</b>
<b>3K</b>	<b>\$ 75.00</b>
<b>4K</b>	<b>75.00</b>
<b>5K</b>	<b>125.00</b>
<b>1<sup>st</sup></b>	<b>245.00</b>
<b>2<sup>nd</sup></b>	<b>235.00</b>
<b>3<sup>rd</sup></b>	<b>220.00</b>
<b>4<sup>th</sup></b>	<b>235.00</b>